

# APPLICATION FOR GRADUATE ADMISSION

TO BE COMPLETED BY APPLICANT . PLEASE PRINT IN INK .

# LEWIS UNIVERSITY

Graduate applicants for admission must complete the application fully and return it to Lewis University Online with a \$40 application fee (check or money order payable to Lewis University).

Lewis University Online  
745 McClintock Drive  
Suite 105  
Burr Ridge, IL  
60527  
866-967-7046  
fax 866-967-7047

[onlineprograms@lewisu.edu](mailto:onlineprograms@lewisu.edu)  
[lewisuniversityonline.com](http://lewisuniversityonline.com)



# APPLICATION FOR GRADUATE ADMISSION

## Admission Statement

Graduate programs at Lewis University offer the prospective graduate student the opportunity to enhance his/her undergraduate degree by completing a career-focused graduate program. It is expected that a candidate for admission to graduate study at the University was academically successful at the undergraduate level and is now ready to move on to a successful graduate-level experience. The University offers admission to the most qualified applicants to each program. Students are reviewed on the basis of profile material required for admission consideration. Admission is offered to the student whose profile most closely reflects the ability to succeed and the ability to contribute to, as well as learn from, the team-focused experience. Space in each program is limited. Admission criteria and requirements are subject to change.

## Notice of Decision

Once we receive the appropriate documentation required for your degree program as listed above, we will send you notification by mail. If you have any questions, please contact us at [onlineprograms@lewisu.edu](mailto:onlineprograms@lewisu.edu) or 866-967-7046.

Lewis University does not discriminate against any applicant because of race, color, religion, gender, national origin, age or disability.

## Instructions for Completing this Application

1. Complete the application form accurately and honestly.
2. Forward official transcripts from all post-secondary institutions in which you were enrolled. Transcripts must be sent directly from each institution.
3. Specific programs require a personal statement. Refer to the graduate checklist or contact the specific graduate program as to the requirements, content and length.
4. Attach a \$40 non-refundable application fee to the completed application made payable to Lewis University. The application fee is waived for Lewis alumni.
5. Submit letters of recommendation. Departments may have program specific forms. Please check with your graduate department.
6. Specific programs have specific admission requirements. Please refer to the graduate checklist or the Lewis web site at [www.lewisuniversityonline.com](http://www.lewisuniversityonline.com) for more information.

## Biographical Information

FULL LEGAL NAME: LAST, FIRST, MIDDLE OR INITIAL

MAIDEN NAME

PREFERRED FIRST NAME

PERMANENT ADDRESS: CITY, STATE, ZIP

COUNTY

PERMANENT TELEPHONE NUMBER WITH AREA CODE

E-MAIL ADDRESS

SOCIAL SECURITY NUMBER

BIRTH DATE

BIRTH PLACE (CITY/STATE)

Gender:  Male  Female

Marital Status:  Single  Married

If you are not a U.S. citizen, please complete the following:

Permanent Resident in the U.S.  Immigrant

ALIEN REGISTRATION NUMBER

COUNTRY OF PERMANENT RESIDENCE

To satisfy federal government requirements, please indicate ethnic and religious information (optional).

Native American  Asian/Pacific Islander

African American  Latino/Latina

Caucasian

Other (SPECIFY ) \_\_\_\_\_

RELIGIOUS PREFERENCE

Are you a veteran of the U.S. Armed Forces?

YES  NO

Are you currently serving on active duty in the

U.S. Armed Forces for purposes other than training?  YES  NO

## Employment Information

EMPLOYER

EMPLOYER ADDRESS

CITY

STATE

ZIP

E-MAIL ADDRESS

JOB TITLE

EMPLOYMENT TELEPHONE NUMBER WITH AREA CODE

EMPLOYMENT FAX WITH AREA CODE

PLEASE INDICATE THE BEST PLACE AND TIME TO CONTACT YOU

Do you receive tuition reimbursement?  YES  NO

## Undergraduate Information

NAME OF INSTITUTION

CITY/STATE

MONTH/YEAR OF DEGREE AWARDED

UNDERGRADUATE DEGREE

MAJOR

MINOR

GPA

Education Background . Include all undergraduate and graduate institutions. Official transcripts bearing the signature of the registrar and the institutional seal must be issued by each institution or delivered in a sealed envelope.

NAME OF INSTITUTION

LOCATION

DATES OF ATTENDANCE

DEGREE AND DATE

MAJOR

GPA

NAME OF INSTITUTION

LOCATION

DATES OF ATTENDANCE

DEGREE AND DATE

MAJOR

GPA

Standardized Test Information . Not all graduate programs require standardized tests. Refer to the graduate checklist for specific admission requirements.

NAME OF TEST (GMAT, GRE, MAT, ILLINOIS BASIC SKILLS TEST, ETC.)

DATE TAKEN

SCORE

FOR INTERNATIONAL STUDENTS ONLY: TEST OF ENGLISH AS A FOREIGN LANGUAGE

DATE TOEFL TAKEN

TOEFL SCORE

Did you send your scores to Lewis University?  YES  NO

Have you previously attended Lewis University?  YES  NO

Please note: if you have previously attended Lewis University, your signature at the end of the application gives the Office of Graduate and Adult Admission permission to request a copy of your Lewis University permanent record from the Office of the Registrar.

What influenced you to apply to Lewis University?

## Self-Disclosure

Have you been convicted of a felony?  YES  NO

College of Education applicants:

Have you ever had a teaching certificate suspended or revoked?  YES  NO

Is revocation or suspension of a teaching certificate pending?  YES  NO

College of Nursing applicants:

Have you ever had a nursing license suspended or revoked?  YES  NO

Is revocation or suspension of a nursing license pending?  YES  NO

I certify that the information on this application is correct to the best of my knowledge. I understand that failure to answer any question on this form truthfully, fully, and accurately may make me ineligible for admission to Lewis University or may result in my dismissal from the University.

SIGNATURE OF APPLICANT

DATE

## Graduate Programs

### COLLEGE OF ARTS AND SCIENCES

- Organizational Leadership (M.A.) Select one:
  - Organizational Management
  - Higher Education/Student Services
  - Not-for-Profit Management
  - Public Administration
  - Training and Development
  
- Public Safety Administration (M.S.)

### COLLEGE OF BUSINESS/COLLEGE OF ARTS AND SCIENCES

- Information Security (M.S.) Select one:
  - Managerial
  - Technical

