

APPLICATION FOR ADULT UNDERGRADUATE ADMISSION

TO BE COMPLETED BY APPLICANT . PLEASE PRINT IN INK .

LEWIS UNIVERSITY

Applicants for admission must complete the Adult Undergraduate Admission Application and return it to the Office of Graduate and Adult Admission along with a \$40 application fee (check or money order payable to Lewis University).

Lewis University Online
745 McClintock Drive
Suite 105
Burr Ridge, IL
60527

866-967-7046
fax 866-967-7047

onlineprograms@lewisu.edu
lewisuniversityonline.com



Application for Admission

Admission Statement

Adult undergraduate programs at Lewis University offer working adults an opportunity to complete a degree program, start a new career path in a new major, or update knowledge in your chosen field. It is expected that a candidate for admission will have already completed college-level coursework, and thereby have an understanding of what it takes to be academically successful. Our programs require a serious commitment on the part of our students. Admission is offered to the most qualified applicants in each program.

Instructions for Completing this Application

1. Complete the application form accurately and honestly.
2. Forward official transcripts from all colleges/universities in which you were enrolled. Transcripts should be sent directly from each institution. Transcripts may also be delivered in a sealed envelope. Failure to submit information from all institutions attended can result in cancellation of your application for admission.
3. Attach a \$40 non-refundable application fee to the completed application. A check or money order should be made payable to Lewis University.
4. Specific programs have specific admission requirements. Please refer to the enclosed Admission checklist or the Lewis Web site at www.lewisu.edu for specific information.

Notice of Decision

Once we receive the appropriate documentation required for your degree program as listed above, we will send you notification by mail. If you have any questions, please contact us at acceleratedprogram@lewisu.edu or (815) 836-5610.

Biographical Information

FULL LEGAL NAME/LAST	FIRST	PREFERRED FIRST NAME	MIDDLE OR INITIAL	MAIDEN NAME	
PERMANENT ADDRESS	CITY		STATE	ZIP	COUNTY
PERMANENT TELEPHONE NUMBER WITH AREA CODE	CELL PHONE (IF PREFERRED)		E-MAIL ADDRESS		
SOCIAL SECURITY NUMBER	BIRTH DATE				
Gender: <input type="radio"/> Male <input type="radio"/> Female	Marital Status: <input type="radio"/> Single <input type="radio"/> Married				

If you are not a U.S. citizen, please complete the following:

Permanent Resident in the U.S. Immigrant _____
ALIEN REGISTRATION NUMBER

COUNTRY OF PERMANENT RESIDENCE _____

To satisfy Federal Government requirements, please indicate racial or ethnic and religious information (optional):

African American Asian/Pacific Islander Caucasian Latino/Latina Native American
 Multi-racial _____ Other (SPECIFY) _____
 Religious Affiliation _____

Enrollment Information

When do you intend to enroll at Lewis University? Fall 20____ Spring 20____ Summer 20____
Intended enrollment status: Full-time Part-time Non-degree seeking

Program of Study

<input type="radio"/> Business Administration (B.S.)	<input type="radio"/> Applied Sociology and Political Science (B.A.)
<input type="radio"/> Management (B.A.)	<input type="radio"/> Criminal/Social Justice (B.A.) Sworn Officers
<input type="radio"/> Information Technology Management (B.S.)	<input type="radio"/> Human Resource Management (B.A.)
<input type="radio"/> RN/BSN	<input type="radio"/> Fire Service Administration (B.A.)
<input type="radio"/> Bachelor's to BSN Prelicensure Track	<input type="radio"/> Construction Administration (B.A.)
<input type="radio"/> Healthcare Leadership (B.A.)	<input type="radio"/> Hospitality Administration (B.A.)
	<input type="radio"/> Other _____

Class Location Preference

Romeoville (Main Campus)
 Chicago
 Hickory Hills
 Oak Brook
 Shorewood
 Tinley Park
 Other _____

Employment Information

EMPLOYER _____

EMPLOYER ADDRESS	CITY	STATE	ZIP
E-MAIL ADDRESS	JOB TITLE		
EMPLOYMENT TELEPHONE NUMBER WITH AREA CODE	PLEASE INDICATE THE BEST PLACE AND TIME TO CONTACT YOU		

Work Experience Please list work experience beginning with the most recent.

EMPLOYER	CITY/STATE	DATES	POSITION
EMPLOYER	CITY/STATE	DATES	POSITION
EMPLOYER	CITY/STATE	DATES	POSITION

Education Background List below all colleges/universities that you have attended, or are attending. Please include military service.

NAME OF INSTITUTION	CITY/STATE	ATTENDED (MO/YR TO MO/YR)
MAJOR FIELD	NUMBER HOURS EARNED (SEM. OR QTR.)	DEGREE/DIPLOMA (AA, BA, ETC.)
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MAJOR FIELD	NUMBER HOURS EARNED (SEM. OR QTR.)	DEGREE/DIPLOMA (AA, BA, ETC.)

Standardized Test Information If applicable, list standardized exams taken for college credit (CLEP, DANTES, USAFI) or ACE credit courses.

NAME OF TEST	DATE TAKEN	SCORE
NAME OF TEST	DATE TAKEN	SCORE
(FOR INTERNATIONAL STUDENTS ONLY) TEST OF ENGLISH AS A FOREIGN LANGUAGE	DATE TOEFL TAKEN	TOEFL SCORE

- Did you send your scores to Lewis University? YES NO
- Have you previously attended Lewis University? YES NO
- Are you in default of a loan with any institution of higher learning? YES NO

Please note: if you have previously attended Lewis University, your signature at the end of the application gives the Office of Graduate and Adult Admission permission to request a copy of your Lewis University permanent record from the Office of the Registrar.

What influenced you to apply to Lewis University? _____

Lewis University does not discriminate against any applicant because of race, color, religion, gender, national origin, age or disability.

I certify that the information on this application is correct to the best of my knowledge. I understand that failure to answer any question on this form truthfully, fully, and accurately may make me ineligible for admission to Lewis University or may result in my dismissal from the University.

Signature of Applicant _____

Date _____



Program Specific Checklist

College of Arts and Sciences

Bachelor of Arts in Fire Service Administration

- Be at least 24 years of age
- 3 years of work experience
- Associates degree in a fire service related field, or equivalent college credit
- Submit official academic transcripts from all colleges attended
- Meet with Admission Counselor

Bachelor of Arts in Applied Sociology and Political Science

- Be at least 24 years of age
- 3 years of work experience
- Successfully completed at least 12 semester credit hours of college-level learning
- Submit official academic transcripts from all colleges attended (2.0/4.0 GPA)
- Meet with Adult Admission Counselor

College of Nursing and Health Professions

RN/BSN Completion Program

- Graduated from a state approved diploma, associate degree program or foreign nursing program
- Submit current valid Illinois nursing license
- Submit official academic transcripts from all colleges attended

Healthcare Leadership

- Be at least 24 years of age
- Completed an allied healthcare degree (A.A.S. or certification)
-OR-
2 years of work experience in a healthcare organization
-OR-
an interest in healthcare
- Successful completion of 12 semester credit hours of college-level learning
- Submit official academic transcripts from all colleges attended (2.0/4.0 GPA)
- Meet with Adult Admission Counselor

Bachelor's to BSN Prelicensure Track

- Bachelor's degree from an accredited college or university
- Submit official academic transcripts from all colleges attended (2.75/4.0 GPA)
- Successful completion of the Nursing Entrance Test (NET)
- Personal statement regarding career change into nursing
- One letter of recommendation
- Attend Program Director's Information Session

College of Business

Bachelor of Science in Business Administration

- Be at least 24 years of age
- 3 years of work experience
- Successfully completed at least 12 semester credit hours of college-level learning
- Submit official academic transcripts from all colleges attended (2.0/4.0 GPA)
- Meet with Adult Admission Counselor

Bachelor of Science in Information Technology Management

- Be at least 24 years of age
- 3 years of work experience
- Successfully completed at least 12 semester credit hours of college-level learning
- Submit official academic transcripts from all colleges attended (2.0/4.0 GPA)
- Meet with Adult Admission Counselor

Bachelor of Arts in Management

- Be at least 24 years of age
- 3 years of work experience
- Successfully completed at least 12 semester credit hours of college-level learning
- Submit official academic transcripts from all colleges attended (2.0/4.0 GPA)
- Meet with Adult Admission Counselor

School for Professional and Continuing Education

Bachelor of Arts in Construction Administration

- Be at least 24 years of age
- 3 years of work experience
- Successfully completed at least 12 semester credit hours of college-level learning
- Submit official academic transcripts from all colleges attended (2.0/4.0 GPA)
- Meet with Adult Admission Counselor

Bachelor of Arts in Hospitality Administration

- Be at least 24 years of age
- 3 years of work experience
- Successfully completed at least 12 semester credit hours of college-level learning
- Submit official academic transcripts from all colleges attended (2.0/4.0 GPA)
- Meet with Adult Admission Counselor



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